

WAC 181-85-107 Documentation requirement. Each certificate holder filing a report with the superintendent of public instruction shall be responsible for retaining records which document compliance with the continuing education requirements. Such documents in original or electronic format shall include:

(1) In-service registration forms approved by the superintendent of public instruction and furnished by an approved in-service education agency.

(2) College and university grade sheets or transcripts which indicate completion of courses.

(3) Any official correspondence from an approved in-service education agency that verifies completion of one or more clock hours continuing education credit hours.

(4) Any documents related to annual professional growth plans including plan documents, required signatures, and evidence collected.

[Statutory Authority: Chapters 28A.410 and 28A.413 RCW. WSR 19-15-143, § 181-85-107, filed 7/24/19, effective 8/24/19. Statutory Authority: RCW 28A.410.210. WSR 13-20-030, § 181-85-107, filed 9/23/13, effective 10/24/13. WSR 06-02-051, recodified as § 181-85-107, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.70.005. WSR 90-12-076, § 180-85-107, filed 6/1/90, effective 7/2/90.]